



AMAZON ALLIANCE

FOR INDIGENOUS AND TRADITIONAL PEOPLES OF THE AMAZON BASIN

Job Announcement - Washington, D.C. International Funding Director

Organization

The Amazon Alliance for Indigenous and Traditional Peoples of the Amazon Basin is an initiative born out of the partnership between indigenous and traditional peoples of the Amazon Basin who share common concerns about the future of the Amazon and its peoples. The Alliance is a broad coalition of more than eighty environmental, human rights, indigenous and traditional peoples' organizations in South America and worldwide. Our mission is to ensure that indigenous and traditional peoples define their own future and work for the preservation of their environment and rights via effective coordination with others working in the Amazon Basin. The Alliance headquarters in Washington, DC, is a hub of coordination between the member organizations of the Alliance. This coordination includes:

- Supporting Amazonian communities' defense of their territories from destructive oil and gas exploitation, logging, and mining
- Conducting international exchanges of indigenous leaders on the issues of territory and conservation
- Monitoring the impacts of multilateral infrastructure investments on the territories of indigenous peoples
- Supporting Amazonian peoples' participation in international discussions affecting them – such as the OAS
- American Declaration on the Rights of Indigenous Peoples
- Designing and implementing capacity-building and organizational strengthening activities for member organizations and Amazonian communities
- Coordinating coalitions of organizations that are joining forces to focus on larger goals in the Amazon

Job Description

The International Funding Director will be an integral member of a small team of professional organizers. The Funding Director will take the lead in finding sources of funding for the critical work of the Amazon Alliance and will serve as an advisor to indigenous organizations in their efforts to find funding for their work. The Funding Director will work on all aspects of fundraising: corporate & foundation relations, research & development, proposal development & writing, marketing, member relations and direct mail. Occasional travel to the Amazon Basin is needed for ongoing coordination and capacity-building with indigenous leaders.

Primary Responsibilities

- Create an Amazon Alliance fundraising campaign with the Executive Director and the Board of Directors
- Coordinate all aspects of donor solicitation, management and communications, including facilitating entry, output and updating of records database, communications with donors, timely acknowledgment of gifts, special events, presentations, publications mailings and research on prospective donors
- Design and conduct fundraising workshops for indigenous leaders and member organizations
- Coordinate other fundraising activities, information dissemination and support for Amazonian indigenous organizations by phone, email and in person;
- Expand and maintain donor relationships with national and international foundations, corporations, government agencies and individuals
- Cultivate awareness by actively engaging donors with the Alliance Board, staff, Amazonian indigenous communities and other members
- Prepare briefing memos and ensure that funding reports are completed and submitted in a timely manner
- Manage annual funding appeals and special fundraising events

Qualifications

This position is vital to the future of the Amazon Alliance and the indigenous organizations of the Amazon Basin. Therefore, candidates must have a strong demonstrated commitment to indigenous rights and environmental issues. In addition, he/she must be an excellent written and oral communicator in English and Spanish, and demonstrate ability to engage in cross-cultural communications. Proficiency in Portuguese is helpful, but not required. Candidates should have several years of fundraising experience with non-profit organizations, have demonstrated achievement in meeting or exceeding fundraising goals through diverse sources and be able to provide excellent references. Experience with indigenous peoples in Latin America and/or North America is highly desirable. We seek at least a two year commitment.

Benefits and Salary

This position offers a salary commensurate with experience, a generous benefits package, and three weeks of paid vacation per year. Most importantly, this position provides an incredible opportunity to work closely with international indigenous leaders and have a major impact on the future of indigenous peoples in the Americas.

To Apply

Send a cover letter, resume, three phone references, and a relevant 3-6 page writing sample no later than July 1, 2007 to the Search Committee at fundingdirector@amazonalliance.org. No phone calls, please.

Please see our website for more information on the Amazon Alliance: www.amazonalliance.org.

The Amazon Alliance is an equal opportunity employer.

DIRECTOR

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STEERING COUNCIL

Amazon Watch, USA

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UK

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Ecuador

Grupo de Trabalho

Amazônico, Brazil

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