

## **JOB DESCRIPTION: Managing Director for the EcoLogic Development Fund**

The EcoLogic Development Fund, based in Cambridge, Massachusetts, is dedicated to conserving the unique and threatened habitat of rural Latin America by advancing sustainable community-led development in poor and indigenous communities. EcoLogic works in partnership with local organizations to strengthen the ability of rural communities to be effective stewards of biodiverse habitats while furthering sustainable livelihoods. EcoLogic is most active in Mexico and Central America, with additional activity in the Caribbean and South America.

Over the past 12 years, EcoLogic has provided financial and technical support that has proven essential in assuring the protection of 5 million acres of threatened habitat, while creating meaningful economic alternatives for 5,000 communities. EcoLogic strives to bring about sustainable, community-led environmental stewardship by strengthening the ability of local people to manage protected areas and upland watersheds. EcoLogic also furthers sustainable livelihoods by fostering agriculture, forestry management, and income generating alternatives. Most recently, this has included ecosystem service payments programs that enable rural communities to be compensated for their environmental stewardship, especially regarding freshwater and forestry protection. EcoLogic is supported by private US foundations and individuals, and increasingly supported by national and international public agencies. In addition, EcoLogic is expanding collaboration with the private sector with regard to environmental fee for services and social responsible investing. EcoLogic is looking for a dynamic individual to join its 16-person international team as managing director.

### **PRIMARY RESPONSIBILITIES INCLUDE:**

#### **Program Support**

\* Work with the executive director and regional director to assure effective and regular communications between EcoLogic's US and Latin America-based staff to further current program initiatives.

#### **Fundraising**

\* Assist in identifying, cultivating and securing support from major US funding agencies, leading stewardship of specific agencies.

#### **Management & Administration**

\* Work with current staff to strengthen capacity by providing guidance and leadership in the development of administrative and operational systems.

\* Work closely with the executive director and staff to assure successful development and implementation of operating plans, as well as steward staff professional development and board development plans.

### **QUALIFICATIONS FOR THE POSITION ARE:**

\* Proven experience managing personnel and other resources to grow an international organization.

- \* Outstanding bilingual (Spanish and English) communication skills- both verbal and written.
- \* Demonstrated experience building relations with and securing support from US funding agencies.
- \* Strong professional experience (7 years) in fields related to international sustainable development.

**ADDITIONAL EXPERIENCES DESIRED:**

- \* Familiarity with stakeholders in northern Latin America and the US working on ecosystem service payments, integrated watershed and coastal zone management, biodiversity conservation, sustainable agriculture, rural income generation strategies, community organizing, popular education, forestry, and indigenous rights and culture.
- \* Facilitating public-private partnerships that includes recruiting major corporations to partnerships.
- \* Experience securing financing from bilateral and multilateral agencies.
- \* Experience living in Latin America and addressing issues of poverty and powerlessness facing rural and indigenous people.
- \* Strong cultural sensitivity.

**COMPENSATION:** Will be provided on a competitive basis with benefits

To apply for the position, please submit a cover letter and resume that includes salary history to:

Melissa Haley at [mhaley@ecologic.org](mailto:mhaley@ecologic.org)

EcoLogic Development Fund; PO Box 382375; Cambridge, MA 02238

**NO CALLS PLEASE**